



THE SERVICE TRADES COLLEGE

AUSTRALIA (RTO:31239) PTY LTD



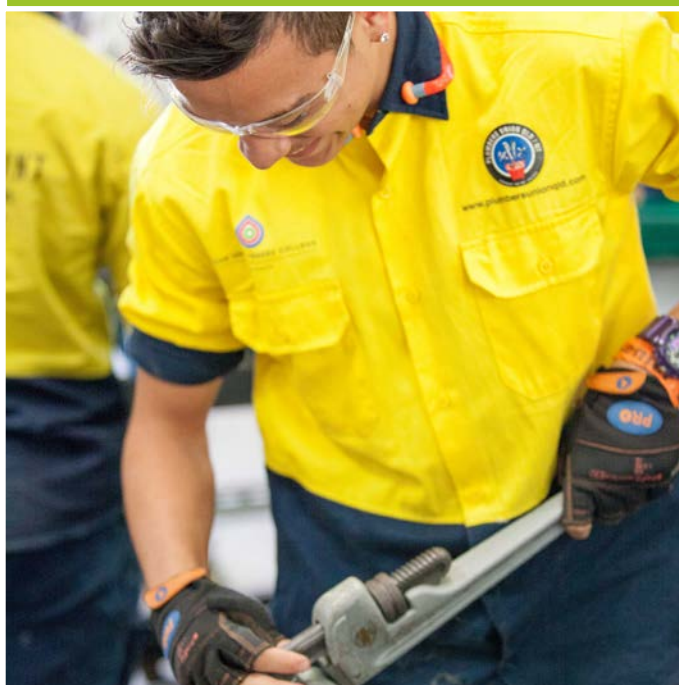
INDUSTRY DEVELOPMENT TRAINING SCHEDULE

2018

JANUARY - JUNE



Information for learners



The Industry Development Training (IDT) Schedule is produced for the benefit of the industry and identifies courses that students may wish to attend to start, to develop or broaden their careers in the plumbing industry. To achieve this IDT works with many provider Registered Training Organisations (RTO) who are registered to deliver one or more of the courses. The placement of a student on any course is determined based on various factors including course availability, course dates and RTO location. Any recommendation by IDT is only a recommendation and the learner must satisfy themselves as to the course suitability.

In addition, IDT attempts to identify funding sources, when available, to assist the student. If funding is identified, then IDT will organise the finance and invite the student to apply to the relevant RTO. The student will be enrolled by the RTO following their processes if the learner meets their entry requirements. IDT does not conduct the training and does not charge either the learner or the RTO a fee for the service it provides.

If an RTO is identified with a course in this schedule, then this is only an indication of a provider who is known to regularly provide this training and may not be the preferred option for any applicant. Where the student is required to pay some or all of the fees then they will not be required to pay more than \$1500 in advance at any one time.

If you wish to undertake any of the training courses outlined in this calendar regionally, please contact the IDT Training Coordinator at the Service Trades College.

COURSE	TIME DATES	COSTS		
		CATEGORY A	CATEGORY B	CATEGORY C
I Backflow prevention (CPCPWT4022A – Commission and maintain backflow prevention devices) Three day accredited course to train plumbers in the commissioning, testing and maintenance of backflow prevention devices. Successful completion of this course entitles the trainee to apply for an endorsement from the Queensland Building and Construction Commission (QBCC) on an existing plumbers licence. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 8.00am – 4.30pm for three days Jan 15 – 17 Apr 9 – 11 Jun 13 – 15 Gold Coast 8.00am – 4.30pm for three days Feb 26 – 28	0	740	1060
I Backflow prevention (revalidation) This is a non-accredited online course required for all plumbers' who need to renew the backflow endorsement on their plumber's licence. The course covers a review of the current relevant legislation relating to backflow procedures and practices in addition to the competency required to commission and maintain backflow prevention devices. The revalidation is only available to plumbers who currently hold the backflow endorsement on their plumber's licence. The backflow endorsement is required to be revalidated prior to its expiry date. To complete the revalidation, participants will be required to complete a self-paced written assessment and submit six (6) previous test reports tested to the current standard. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	This course is delivered online and is self-paced. Students will be given one (1) month to complete the course. <i>NOTE: A Webcam is required to participate in this course.</i>	0	220	330
I Thermostatic mixing valves (CPCPWT4023A – Commission and maintain hot and heated water temperature control devices) An accredited course is offered via a blended delivery of one day face to face with an online theory component. It covers preparation for the work, identification of testing and commissioning requirements, the physical testing and commissioning of devices, the maintenance of devices and the restoration of the work area upon completion. Successful completion of this course entitles the trainee to apply for an endorsement from the QBCC on an existing plumbers licence. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 8.00am – 4.30pm for one day Apr 23 Jun 4 Brisbane 4.00pm – 8.00pm for two nights Jan 22 – 23 <i>NOTE: A Webcam is required to participate in this course.</i>	0	560	910

Workplace safety is crucial.

Nothing is more important than making it home in one piece at the end of the working day.

Now training in Queensland. Phone: (07) 3255 5698



If you wish to undertake any of the training courses outlined in this calendar regionally, please contact the IDT Training Coordinator at the Service Trades College.

COURSE	TIME DATES	COSTS		
		CATEGORY A	CATEGORY B	CATEGORY C
CERTIFICATE IV UNITS FOR GAS LICENCE UPGRADE				
I Service Type A gas appliances (CPCPGS4022A – Service Type A gas appliances) This is an accredited five day course that is one of the four Certificate IV units required to transition from an interim gas licence to a full gas licence in Queensland. This course covers current relevant legislation and content relating to Type A gas appliances in addition to offering both classroom and practical based learning. Specifically, it covers the skills and knowledge required to diagnose and rectify faults whilst servicing and commissioning Type A gas appliances and their components. This unit includes conducting leak testing procedures and testing and commissioning appliances in the workplace. Assessments for this course are conducted in a practical and theoretical setting. Provider RT0: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 8.00am – 4.30pm for five consecutive days Dates TBA <i>Please contact IDT Coordinator for availability</i>	0	1295	1795
I Design and size consumer gas installations (CPCPGS4011C – Design and size consumer gas installations) This is an accredited three day course that is one of the four Certificate IV units required to transition from an interim gas licence to a full gas licence in Queensland. This unit of competency specifies the outcomes required to design, size and document a consumer's gas installation, including consumer piping operating up to a pressure of 200kPa, fluing, ventilation and appliance installation associated with natural gas (NG), simulated natural gas (SNG), liquefied petroleum gas (LPG) and tempered liquefied petroleum gas (TLPG) for a building of minimum four floors and multiple buildings supplied through one gas source (billing meter or storage tank). It covers preparing for work, determining gas installation design requirements, detailed planning of the layout, and completing work finalisation processes, including records and documentation. Assessments for this course are conducted in both a practical and theoretical (assignment) setting. Provider RT0: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 8.00am – 4.30pm for three consecutive days Feb 19 - 21	0	969	1273

JOIN YOUR PEAK INDUSTRY BODY!

Improve your businesses:
 Knowledge | Reputation | Connections
 Purchasing Power | Political Influence

Visit www.mpaq.com.au or
 call MPAQ on 07 3273 0800 today!

TAKE ADVANTAGE OF GREAT MEMBER BENEFITS WITH MPAQ

- FLEET DISCOUNTS
- TECHNICAL ADVICE
- HR/LEGAL ADVICE
- INDUSTRY TRAINING
- INDUSTRY EVENTS
- LIFESTYLE SERVICES
- COMMUNICATIONS
- BUSINESS SUPPORT

Master Plumbers Association of Queensland

If you wish to undertake any of the training courses outlined in this calendar regionally, please contact the IDT Training Coordinator at the Service Trades College.

COURSE	TIME DATES	COSTS		
		CATEGORY A	CATEGORY B	CATEGORY C
I Estimate and cost work (CPCPCM4012A – Estimate and cost work) This is an accredited two day course that is part of the Certificate IV units required for plumbing and drainage and/or gas in Queensland. This course covers current relevant legislation and content relating to estimating and costing work, in addition to offering classroom based learning. Specifically, it covers the outcomes required to estimate materials, labour and time requirements and the requirements to establish costs for the provision of services and or products. It covers the gaining of information, the estimation of materials and time, the calculation of costs and the associated documentation. Assessments for this course are conducted in both a practical and theoretical (assignment) setting. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 8.00am – 4.30pm for two consecutive days Jan 29 – 30	0	648	844
I Work-based risk control processes (CPCPCM4011A – Carry out work-based risk control processes) This is an accredited two day course that is part of the Certificate IV units required for plumbing and drainage and/or gas in Queensland. This unit of competency covers current relevant legislation relating to work-based risk control processes and practices in addition to offering classroom based learning. Specifically, it covers the outcomes required to carry out work-based risk control processes. It covers the identification of hazards, the assessment of risk, the identification of unacceptable risk and the determination, preparation and completion of a course of action. Assessments for this course are conducted in both a practical and theoretical classroom setting. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 8.00am – 4.30pm for two consecutive days Jun 5 - 6	0	648	844
I Small business legal and risk management (BSBSMB401 – Establish legal and risk management requirements for small business) This is an accredited online course required for all plumbers' and contractors who wish to obtain a QBCC trade contractor licence. This course is also one of the mandatory Certificate IV competencies required for plumbing and drainage and/or gas in Queensland. The course covers current relevant legislation and best practices relating to the legal requirements of running a business. Specifically, it covers the skills and knowledge required to identify and comply with the regulatory, legal, taxation and insurance requirements, and risk management needs of small business. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	This course has multiple delivery options. Online <i>Please contact IDT Coordinator for enrolment details.</i> NOTE: A Webcam is required in order to participate in the course and action its content OR Classroom Brisbane 8.00am – 4.30pm for two consecutive days May 24 – 25	0	480	580

RTO:31239



THE SERVICE TRADES COLLEGE

AUSTRALIA (RTO:31239) PTY LTD

STC offers a range of flexible, apprenticeship training programs to help you reach your full potential and enjoy a fulfilling career.

INDUSTRY OWNED . PREMIUM TRAINED



STC Apprentice Rowan Morton
 1st place 'World Plumbing Day Apprentice Skills Competition' 2017
 Australian competitor at the UA International Apprentice Skills Contest 2017 - Michigan, USA

If you wish to undertake any of the training courses outlined in this calendar regionally, please contact the IDT Training Coordinator at the Service Trades College.

COURSE	TIME DATES	COSTS		
		CATEGORY A	CATEGORY B	CATEGORY C
I Installation of solar and heat pump water systems This is a non-accredited online course required for all plumbers who wish to gain an endorsement on their plumbing licence to install solar and heat pump water heating systems. This unit provides the outcomes required to evaluate the design, planning and the installation requirements to ensure the safe installation of solar and heat pump water heating systems. To complete the course, participants will be required to complete a self-paced written assessment. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	This course is delivered online and is self-paced. Students will be given one (1) month to complete the course. <i>NOTE: A Webcam is required to participate in the course and action its content.</i>	0	330	660
I Plumbing legislation This is a non-accredited one day course that will enable plumbers to demonstrate their knowledge of the current Queensland Plumbing and Drainage Legislation. It will review the different acts, regulations, codes and standards associated within the plumbing industry. Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 8.00am – 2.00pm for one day May 21	0	350	450
I Poly welding (PMBWELD302B – Electrofusion weld polyethylene pipelines) (PMBWELD301B – Butt weld polyethylene plastic pipelines) (Basic chainsaw operation and safety) This two day program covers butt welding and the electrofusion welding of polyethylene plastic pipe and pipeline components under industrial conditions (field and factory). Provider RTO: 30473 Master Plumbers Association of Queensland or to be determined and student advised before enrolment	Brisbane 7.00am – 3.00pm for two days Feb 1 – 2 May 17 – 18 <i>Please contact IDT Coordinator at STC for availability</i>	0	600	800
O First aid – HLTAID003 (HLTAID001 – Provide cardiopulmonary resuscitation (CPR)) (HLTAID002 – First aid) One day program that trains participants on the critical elements of initial response to an emergency in a range of settings. This is a practical, hands on course. Note: HLTAID001 CPR is valid for twelve months on completion of training. Refresher training requires only half day attendance. Please contact the STC training representative for availability and dates for refresher training. HLTAID002 First aid is valid for 3 years on completion of training. Participants will also be required to undertake practical training and assessments at floor level. This includes demonstrating CPR on a manikin for a period of two minutes. If you have poor mobility or a current injury, please discuss this with us prior to booking. Participants under the age of 18 are required to provide a consent form completed by their legal guardian. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 3.00pm for one day Feb 21 Mar 5 Mar 19 Jun 6 Jun 25 Jun 27 <i>(CPR Refresher training can be arranged for these dates).</i>	0*	90	120
O Perform rescue from a live LV panel (LVR / CPR) (UETDRRF06B – Perform rescue from a live LV panel) This accredited course will provide participants with the skills and knowledge to effectively respond to an electrical emergency using a low voltage rescue kit and perform CPR on a casualty who has stopped breathing. Suitable for electricians needing a LVR / CPR certificate for work. Provider RTO: To be determined and student to be advised before enrolment	Brisbane Courses available daily or training is available at workplaces for group bookings. <i>Please contact IDT Coordinator for availability</i>	0	60	80
O Confined space (RIIWHS202D – Enter and work in confined spaces) A one day program to provide the skills and knowledge required to enter and work in confined spaces. Participants will be issued with a Statement of Attainment (SOA) and wallet-sized plastic competency card. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 3.00pm for one day Tuesdays and Thursdays Weekly <i>Please contact IDT Coordinator for availability</i>	0	225	300

If you wish to undertake any of the training courses outlined in this calendar regionally, please contact the IDT Training Coordinator at the Service Trades College.

COURSE	TIME DATES	COSTS		
		CATEGORY A	CATEGORY B	CATEGORY C
 Elevated work platform (over 11 meters) (TLILIC2005A – Licence to operate a boom type elevating work platform. Boom length 11 metres or more) Three day program where participants will be trained and assessed for their boom lift licence. Licence cost at participant expense. Note: The training cost does not include the application for the relevant high-risk work licence. Applications need to be made within 60 days from the date of assessment or a full reassessment that incurs additional fees will be required. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 3.00pm for three days Monday – Wednesday Weekly Brisbane 4.00pm – 10.30pm for three evenings Monday – Wednesday 1st week of every month <i>Please contact IDT Coordinator for Availability</i>	0	525	700
 Yellow card (Scissor and boom lift (under 11 metres)) (RIIHAN301D - Operate an elevating working platform) A one day program for scissor lift and boom lift. For those students wishing to receive an Elevating Work Platform Association (EWPA) Yellow Card accreditation. Students will be assessed by EWPA accredited trainers and applicants will be issued with a Statement of Attainment (SOA) and wallet-sized plastic competency card. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 3.00pm for one day Most weeks <i>Please contact IDT Coordinator for availability</i>	0	225	300
 Elevated work platform (bundle – over and under 11 metres) (TLILIC2005A – Licence to operate a boom type elevating work platform. Boom length 11 metres or more) (RIIHAN301D - Operate an elevating working platform) (RLID3035) Three day program where participants will be trained and assessed for their boom lift licence. Licence cost at participant expense. Note: The training cost does not include the application for the relevant high-risk work licence. Applications need to be made within 60 days from the date of assessment or a full reassessment that incurs additional fees will be required. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 4.00pm for five days Monday – Friday Weekly Brisbane 4.00pm – 10.30pm for five evenings Monday – Friday 2nd week of every month	0	660	875
 Dogging (CPCCLDG3001A – Licence to perform dogging operations) This five day face to face training course is designed for a graduate to gain a qualification to perform dogging operations, including directing a crane/hoist operator and inspection of relevant gear. Licence cost at participant expense. Note: The training cost does not include the application for the relevant high risk work licence. Applications need to be made within 60 days from the date of assessment or a full reassessment that incurs additional fees will be required. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 4.00pm for five days Monday – Friday Weekly Brisbane 4.00pm – 10.30pm for five evenings Monday – Friday 2nd week of every month	0	900	1200
 Forklift (TLILIC2001A – Licence to operate a forklift truck) A three day program that covers outcomes required for the operation of a powered industrial truck equipped with a mast and an elevating load carriage to which is attached a pair of fork arms or other attachment, for licensing purposes. This definition also includes a truck on which the operator is raised with the attachment for order-picking. Licence cost at participant expense. Note: The training cost does not include the application for the relevant high-risk work licence. Applications need to be made within 60 days from the date of assessment or a full reassessment that incurs additional fees will be required. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 3.00pm for three days Wednesday - Friday Every two weeks Brisbane 4.00pm – 10.30pm for three evenings Monday – Wednesday 2nd week of every month <i>Please contact IDT Coordinator for availability</i>	0	525	700

If you wish to undertake any of the training courses outlined in this calendar regionally, please contact the IDT Training Coordinator at the Service Trades College.

COURSE	TIME DATES	COSTS		
		CATEGORY A	CATEGORY B	CATEGORY C
O Work safely at heights (RIIWHS204D – Work safely at heights) A one day program appropriate for those workers that are either exposed to the dangers of working at heights or required to work at heights on a regular basis. With successful completion of training and assessment, applicants will be issued with a Statement of Attainment (SOA) and wallet-sized plastic competency card. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 7.00am – 3.00pm for one day Monday every week and Friday every two weeks <i>Please contact IDT Coordinator for availability</i>	0*	180	235
F Certificate II in Fire Protection (CPP20511 – Certificate II in Fire Protection - Inspection and Testing) Fire Industry Training (FIT) offers this qualification for individuals who are already working in the Fire Protection Industry and are wanting to obtain state specific Fire Protection licenses. The training is customised to assist in students' eligibility to apply for the variety of licences (Queensland specific) in addition to improve their employability. The qualification is delivered through a variety of streams, each aligned to a possible licensed outcome. Regardless of the streams, the qualification is generally completed in approximately six months. Students commence in Block 1, progress to Block 2 and then complete Block 3 relevant to the stream they are enrolled in. Students will be required to complete online learning activities and attend regular web-based classroom sessions, all the time supported by a qualified Trainer. Once all the learning requirements have been achieved and the student is ready for assessment, a four day Assessment Block is booked. For a student to be awarded the CPP20511 Certificate II in Fire Protection Inspection and Testing qualification, they must successfully complete 13 units of competency (7 core and 6 elective units): For more detail on this qualification please visit the 'courses' page on our website www.fit.edu.au Provider RTO: 22101 Fire Industry Training	Brisbane Assessments 7.00am – 3.00pm Group 4 Enrolment: Dec 11 – Jan 13 Assessment: Jun 11 – 14 Group 5 Enrolment: Feb 6 – Mar 6 Assessment: Aug 6 – 10 Group 6 Enrolment: Mar 3 – Apr 7 Assessment: Sep 3 – 6 Group 7 Enrolment: Apr 1 – May 5 Assessment: Oct 1 – 4 Group 8 Enrolment: Apr 22 – May 26 Assessment: Oct 22 – 25 Group 9 Enrolment: May 12 – Jun 16 Assessment: Nov 12 – 15 Group 10 Enrolment: Jun 10 – Jul 14 Assessment: Dec 10 – 13 North Queensland (Townsville): Group 1 Enrolment: Jan 2 – Feb 4 Assessment: Jul 2 – 5	0*	2200	2750

If you wish to undertake any of the training courses outlined in this calendar regionally, please contact the IDT Training Coordinator at the Service Trades College.

COURSE	TIME DATES	COSTS		
		CATEGORY A	CATEGORY B	CATEGORY C
F Fire protection - Domestic and residential (CPCPFS3037A – Install domestic and residential life safety sprinkler systems) (CPCPCM2043A – Carry out WHS requirements) (CPCPFS4021A – Commission domestic and residential fire suppression sprinkler systems) (CPCPFS4024A – Design residential and domestic fire sprinkler systems) NOTE: If you have completed the Certificate III in Fire Protection, you may only need to complete CPCPFS4021A and CPCPFS4024A. Participants must be a licensed sprinkler fitter or plumber and provide evidence which verifies their experience within relevant work activities. For more detail on this qualification please visit the 'courses' page on our website www.fit.edu.au Provider RTO: 22101 Fire Industry Training	Brisbane 7.00am – 3.00pm for ten days Jan 8 – 19 Apr 30 – May 11 Jul 30 – Aug 10	0	1620	2160
O Certificate IV in Work Health and Safety (WHS) (BSB41415 Certificate IV in Work Health and Safety) This 5 day course is delivered face-to-face using facilitation, presentations, and practical individual and group activities. The five (5) assessment activities are completed in class. This qualification will provide learning outcomes for participants to perform their role in WHS under supervision of a WHS Coordinator or WHS Manager. There are no prerequisite requirements for individual units of competency. Provider RTO: To be determined and student to be advised before enrolment	Brisbane 8.00am – 4.00pm for five days Jan 8 – 12 Feb 12 – 16 Mar 12 – 16 Apr 16 – 20 May 28 – Jun 1	0	2070	2760
O Health and safety representatives (HSR) training – QLD This 5 day course gives Health and Safety Representatives (HSRs) and Deputy HSRs the knowledge, skills, confidence and tools to effectively perform their role. They will be able to: – apply the Work Health and Safety (WHS) legislative framework – identify key parties and their legal duties – represent their work group on WHS matters – participate in consultation and issue resolution – obtain advice and assistance – participate in risk management – issue a provisional improvement notice This course is approved by Workplace Health and Safety Queensland (WHSQ) Provider RTO: To be determined and student to be advised before enrolment	Brisbane 8.00am – 4.00pm for five days Mar 19 – 23 Apr 16 – 20 Jun 4 – 8	0	580	770

Trained by Industry for Industry.

Australia's fire protection centre of excellence, a real industry partnership delivering the skills required for life safety fire systems for the Australian community.

Now training in Queensland.

w fireindustrytraining.com.au t 07 3255 6698 e admin@fit.edu.au



As a Construction Skills Queensland (CSQ) registered training supplier, we provide training that is supported by CSQ funding. This subsidy program is a Construction Skills Queensland initiative. Below is a list of the short course codes and titles and the maximum funding amount available to eligible participants. Funding is available between 1st October 2017 until 30 September 2018:

CIVIL AND SHORT COURSE AVAILABLE SUBSIDIES	MAX. AMOUNT FUNDED PER PARTICIPANT
CPCPFS4021A Commission domestic and residential fire suppression sprinkler systems	\$150.00
CPCPFS4024A Design residential and domestic fire sprinkler systems.	\$480.00
BSBSMB401 - Establish Legal and Risk Management Requirements of Small Business	\$360.00
CPCPCM4012A - Estimate and Cost Work	\$180.00
CPCPGS4011C - Design and Size Consumer Gas Installations	\$480.00
CPCPGS4022A - Service Type A Gas Appliances	\$750.00
CPCPWT4022A - Commission and Maintain Backflow Prevention Devices	\$150.00
CPCPWT4023A - Commission and Maintain Hot & Heated Water Temperature Control Devices	\$150.00
QLD334SWH01A - Course in Evaluating and Planning the Installation of Solar and Heat Pump Water Systems (Non-Accredited)	\$180.00
Dogging – CPCCLDG3001A	\$600.00
Forklift – TLILIC2001	\$225.00
Elevated Work Platform (over 11m) - TLILIC2005	\$225.00
Work at Heights – RIIWHS204D	\$225.00
Confined Space – RIIWHS202D and MSMWHS2017	\$502.00
Elevated Work Platform (below 11m – Yellow card) - RIIHAN301D and TLID3035	\$360.00
Skid Steer Loader – RIIMPO318E	\$750.00
Excavator – RIIMPO320E	\$750.00
Front End Loader – RIIMPO321E	\$750.00

The three forms displayed here are important when applying to TSTCA for training, especially if you are applying for BTF funding to cover the full cost of training.

↓ **BERT Worker Grant Application form**

↓ **BERT Course Costs form**

↓ **Expression of Interest form**

The Expression of Interest form is attached at the back of this Training Schedule or is available at www.tstca.com.au

The BTF forms (Worker Grant Application form and Course Costs form) are available from the IDT Coordinator or from www.btfund.org.au.

Please note: Your eligibility will need to be determined.

Training will not be booked until the three forms displayed here are supplied completed to the IDT Coordinator. BTF and STQ checks will be conducted utilising the information supplied on the forms.

There may be other enrolment and funding forms (CSQ Funding) to be completed for the relevant RTO that will be conducting the training.

Group bookings are possible, as well as onsite training for group bookings, please liaise with the STC IDT Coordinator for this extended service.



WORKER GRANT APPLICATION FORM

PERSONAL DETAILS

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Home Phone: _____ Mobile: _____ Date of Birth: _____

Email: _____ BERT No: _____

Union name: _____ Union No: _____

Occupation: _____

Place a tick in the box that describes your employment situation:

Employed ☐ Unemployed ☐ Period of time out of work: _____

If Unemployed, Proof of unemployment must be provided. ie. Separation Certificate or Statutory Declaration

Employer name (if applicable): _____

Employer address: _____

Employer contact person: _____ Phone: _____

TRAINING DETAILS (NOTE: Funds will not be paid until acceptable documentation is provided.)

Course name: _____

Course number: _____

Course start date: _____ Finish date: _____

How many hours of training are involved? _____

Registered Training Organisation (RTO) name: _____

RTO address: _____

Continues on the next page...



BERT Training Fund
Postal Address: **GPO Box 1920, Brisbane QLD 4001**
Office: 07 3833 1191
Facsimile: 07 3832 0099
Email: info@btfund.org.au
Website: www.btfund.org.au
ABN: 38 357 072 053

COURSE COSTS

Course Fees (including any deposit paid) \$ _____

Text Books and related Learning Materials \$ _____

TOTAL COST \$ _____

Have you sought funding for this training from another source? YES ☐ NO ☐

If yes, please provide details of the funding source and the amount: _____

DOCUMENTATION REQUIRED FOR PAYMENT:

- A copy of the paid invoice from the RTO that delivered the training;
- A copy of the training results (Statement of Attainment or Qualification);
- A copy of your Separation Certificate (if applicable); and
- A copy of your bank statement clearly displaying the name of the bank, the account name and the BSB and account numbers

DECLARATION: I declare:

- The information provided by me on this Application Form is true and correct to the best of my knowledge.
- I shall not seek additional funding for this training from any source other than that detailed above without the prior approval of BERT Training Fund.
- I understand I cannot receive funding for RPL (Recognised Prior Learning) or licence fees

Signature: _____ Date: _____

(NOTE: Application forms must be signed by the BERT member)

Grants are paid by Electronic Funds Transfer. Please supply the following details:

PAYMENT DIRECT TO YOU:	PAYMENT TO A SPONSOR:
Bank Name: _____	Bank Name: <u>Westpac</u>
BSB: _____	BSB: <u>034-081</u>
Account No.: _____	Account No.: <u>283772</u>
Account Name: _____	Account Name: <u>The Service Trades College (RTO) PL</u>
ABN (if applicable): _____	ABN (if applicable): <u>50 109 049 096</u>
Amount: \$ _____	Amount: _____

If you have any questions about how to apply for a Training Grant, please visit our website at www.btfund.org.au or contact:

The Administration Officer
BERT TRAINING FUND
Office: (07) 3833 1191
Fax: (07) 3832 0099
Email: info@btfund.org.au
Web: www.btfund.org.au





THE SERVICE TRADES COLLEGE

AUSTRALIA (RTO:31239) PTY LTD

Complete the following details and forward by email to info@tstca.com.au or post to the address below. You will receive a letter of course confirmation.

Please print clearly in blue or black pen. Use one form for each participant.

EXPRESSION OF INTEREST FORM

Building 3, 460-492 Beaudesert Road Salisbury QLD 4107 T (07) 3255 5698 E info@tstca.com.au www.theservicetradescollege.com.au

☐ PPTU member ☐ Master Plumbers member ☐ AMCA member ☐ NFIA member ☐ Apprentice

Are you interested in training on RDO's?

☐ Yes ☐ No

First name Last name

Date of birth / / ☐ M ☐ F Occupation

Company name

Company address Post code

Personal address Post code

Preferred address for training related correspondence ☐ Company address ☐ Personal address

Phone Mobile

MANDATORY FIELD

Email

Member number Registration/Licence/Delta number USI number (if known)

Course name

Course date / / Course fee (GST inclusive)

Payment method (please tick) Credit card ☐ Mastercard ☐ Visa ☐ Cheque

Credit card number - - - Expiry date / CCV number

Name on card Signature

Please indicate if you need assistance or have learning difficulties with any of the following in a learning environment:

☐ Hearing ☐ Sight ☐ Language ☐ Reading ☐ Numeracy ☐ Other: _____

Terms and Conditions

- An administration fee of \$200 will apply to all Category A registrations if the participant fails to attend training in line with the cancellation policy.
- Course dates and locations are subject to change.
- Eligibility for subsidised rates is at the discretion of STC.
- Subsidised training is only available for courses booked through STC.
- Course codes and titles are correct at the time of printing. These may change due to training package enhancements.
- Depending on availability and course location the Provider RTO listed may not be the course deliverer. Students will be advised of who the Provider RTO is closer to the course date.

Privacy Policy

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required to do so by law. We will only share this information with the Registered Training Organisation undertaking your training. You may request details of your personal information which we hold about you under the Data Protection Act 1988. If you would like a copy of your information, please contact info@theservicetradescollege.com.au. If you believe that any of your information is incorrect or incomplete, please contact us immediately, at the above address. For more information on our privacy policy please visit www.theservicetradescollege.com.au.

General Cancellation/Refund Policy

STC reserves the right to cancel courses for which a full refund will be given.

At the time of enrolment, a \$200 preauthorisation credit card hold will be transacted. The student must provide appropriate credit card details. If the student fails to attend the course without giving 5 days' notice in writing to info@tstca.com.au a charge of up to \$200 will be levied. Entirely at STC's discretion, this may be waived if a valid reason for non-attendance is given.

Substitutions are acceptable but you must advise Service Trades College in writing to info@tstca.com.au before the course commences. Please refer to the Student Handbook for full Cancellation/Refund Policy details.

Signature Date / /

Employer signature (where applicable) Date / /

If under 18 please get a parent/guardian to sign Date / /

☐ Please tick if you do not want to receive further information from STC.



Payment categories

Category A – Training participant is a fully financial member of the Plumbing and Pipe Trades Union (PPTU) Queensland and an STQ Contributor.

Category B – Training participant is a member of MPAQ, NFIAQ or AMCA.

Category C – Training participant is not a member of any of the above.

Note: Courses offered by the partner organisations and published in this schedule are provided for information only. No payments are made to STC for the introduction or registration of any student in those provider's courses. Applicants should contact the institution concerned and satisfy themselves that the course meets the educational aspirations.